

# COLCHESTER SCHOOL DISTRICT

Board of Education Meeting  
Colchester High School Media Center

Tuesday, May 6, 2025  
7:00 p.m.

## MINUTES (General Session)

The Colchester Board of Education held a regular board meeting on Tuesday, May 6, 2025, in the Colchester High School Media Center. Board members in attendance were Lindsey Cox, Nic Longo, Ben Yousey-Hindes, Laurie Kigonya, Jennifer Fath and Student Representative Rylee Friend. District administrators in attendance included Superintendent Amy Minor, Chief Financial and Operations Officer George Trieb, Director of Curriculum and Instruction Gwen Carmolli, Director of Student Support Services Carrie Lutz and CHS Principal Andrew Conforti. There were no audience members.

### I. Call to Order

Board Chair Lindsey Cox called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

### II. Citizen Participation

None.

### III. Hear School Report: Colchester High School

Information

Colchester High School Principal Andrew Conforti gave an overview of the core beliefs, achievements, goals, and areas for growth in the school community. He noted an increase in students participating and excelling in the local technical programs, taking and succeeding in advanced placement courses, and working with community partners like the National Guard, UVM, and Steps to End Domestic Violence to offer opportunities and experiences to students that grow their transferable skills. He noted an expanding list of resources and initiatives that the school has rolled out to support mental health and school engagement. He gave an overview of the final accreditation report from NEASC, which was very supportive and gave good recommendations. The Board asked several questions related to the school's goals and how the leadership team is continuing to plan for the future.

### IV. Hear Quarterly Financial Report

Information

Chief Financial and Operations Officer George Trieb gave an overview of the third quarter financial report. He shared that revenue and expenditures are mainly tracking as expected and noted that if the current spending trend continues, the district could expect a surplus of \$557,379. The Board asked a few clarifying questions about specific items.

### V. Second and Final Reading of Custodial, Joint Custodial and Non-custodial Parental Rights and Responsibilities Policy: F6A

Action

No edits were requested.

*Director Yousey-Hindes moved to approve the second and final reading of the Custodial, Joint Custodial and Non-custodial Parental Rights and Responsibilities Policy: F6A. The motion passed unanimously.*

**VI. Second and Final reading of Fiscal and Business Management Policy: E1** **Action**

Director Yousey-Hindes requested another review to ensure consistency in section seven regarding school board and school district responsibility.

*Director Kigonya moved to approve the second reading of the Fiscal and Business Management Policy: E1. The motion passed unanimously.*

**VII. Second and Final Reading of Policies** **Action**  
**Grant Funding: E2**  
**Travel and Expenses: E5**  
**Capitalization of Assets: E7**  
**Fraud: E9**

No edits were requested.

*Director Longo moved to approve the second and final readings of board policies E2, E5, E7, and E9. The motion passed unanimously.*

**VIII. Second and Final Reading of Policies** **Action**  
**Student Activity Account: E4**  
**Donations: E10**

No edits were requested.

*Director Fath moved to approve the second and final readings of board policies E4 and E10. The motion passed unanimously.*

**IX. Approval of Consent Agenda** **Action**

The Board reviewed the following consent agenda.

**CONSENT AGENDA**

**Board Meeting Date: 5/6/25 UPDATED 5/6/25**

***Licensed Employees (Teacher/Administrator)***

<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>Hours/Wk</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Teacher	Melissa	Nutting	New Hire	Title 1 Reading Teacher	0.8	UMS	Request to Hire for 25/26 School Year	Lynn Mazza	Yes	Yes
Teacher	Casey	Lee	New Hire	Elementary Teacher	1.0	UMS	Request to Hire for 25/26 School Year	Kelly Barnett	Yes	Yes
Nurse	Roberta	Day	New Hire	School Nurse	0.2	MBS	Request to Hire for 25/26 School Year	Emily Dousevicz	Yes	Yes
Teacher	Elizabeth	Marks	New Hire	7th and 8th Grade Social Studies Teacher	1.0	CMS	Request to Hire for 25/26 School Year	Damien Dulude	Yes	Yes
Teacher	Shayna	McMahon	New Hire	Elementary Teacher	1.0	MBS	Request to Hire for 25/26 School Year	Dawn Buswell	Yes	Yes
Teacher	Ashley	Klein	New Hire	6th Grade Humanities Teacher	1.0	CMS	Request to Hire for 25/26 School Year	Treg Vroegop	Yes	Yes
Teacher	Jeffrey	Martin	Transfer	LTS: Arches Math Teacher	1.0	CMS	Request for Temporary Transfer 5.7.25 - End of 24/25 School Year	Carol McNair	Yes	Yes
Teacher	Morgan	Beck	Resignation	Elementary Teacher	1.0	MBS	Request to end employment - end of 24/25 school year			
Administration	Chris	Antonucci	Retirement	Principal	1.0	UMS	Request to End Employment - End of 25/26 School Year			
Teacher	Pat	Phillips	New Hire	Driver's Ed.	0.1	CHS	Request to Hire 1 year only 25/26		Yes	Yes
Teacher	Courtney	Boetsma	New Hire	Driver's Ed.	0.1	CHS	Request to Hire 1 year only 25/26		Yes	Yes
Teacher	Kera	Breen	New Hire	Special Educator	1.0	CHS	Request to Hire for 25/26 School Year	Emily Schulze	Yes	Yes

Teacher	Shannon	Jankowski	New Hire	Special Educator	1.0	CMS	Request to Hire for 25/26 School Year	William Crowley	Yes	Yes
Teacher	Brooke	Tucker	New Hire	Classroom Teacher	1.0	MBS	Request to Hire for 25/26 School Year	Hannah Coon	Yes	Yes
Teacher	Courtney	Imran	New Hire	1- Year-Only English Language Learner Teacher	0.6	MBS	Request to Hire for 25/26 School Year	Erika Merrell	Yes	Yes
<b>Non-Licensed Employees (Support Staff), Board Approval Required</b>										
<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>Hours/Wk</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Handbook				Clerk of the Works	1.0	DW	Job Description Approval			
<b>Non-Licensed Employees (Support Staff), Informational</b>										
<b>Contract Type</b>	<b>First Name</b>	<b>Last Name</b>	<b>Category</b>	<b>Position</b>	<b>Hours/Wk</b>	<b>Building</b>	<b>Agenda Information</b>	<b>Person Replacing</b>	<b>Budgeted</b>	<b>Admin Support</b>
Support Staff	Melissa	Nutting	Resignation	Paraeducator (Title 1 Reading Tutor)	32.5	UMS	Notice of Resignation			
Support Staff	Ashley	Klein	Resignation	Paraeducator	32.5	CMS	Notice of Resignation			
Support Staff	Sidney	Martinez	Termination	Behavior Interventionist	35.0	CHS	Notice of Termination			
Support Staff	Kairie	Murray	New Hire	Paraeducator	32.5	CMS	Notice of Hire		Yes	Yes
Support Staff	Lisa	St. Germain	Resignation	Custodian	40.0	CMS	Notice of Resignation			
Support Staff	Tina	Al-Amoody	Resignation	ML Paraeducator	32.5	PPS	Notice of Resignation			
Support Staff	Lucas	Calcagni	Resignation	Maintenance	40	DW	Notice of Resignation			
Support Staff	Courthney	Imran	Resignation	ML Paraeducator	32.5	MBS	Notice of Resignation			
Support Staff	Kera	Breen	Resignation	Behavior Interventionist	35	CHS	Notice of Resignation			

*Director Yousey-Hindes moved to approve the consent agenda. The motion passed unanimously.*

**X. Approval of Meeting Minutes**

**Action**

- April 15, 2025

*Director Yousey-Hindes moved to approve the minutes for the meeting held on April 15, 2025. The motion passed unanimously.*

**XI. Board/Administration Communication, Correspondence, Committee Reports**

**Information**

- In honor of School Employee Appreciation Week, Superintendent Minor and the Board thanked the district faculty and staff for all their contributions. She highlighted the different ways that families, PTOs, and administrators are expressing their gratitude to the staff.
- The Board reviewed the meeting calendar for next school year.
- Superintendent Amy Minor gave an update on the planned construction beginning at PPS in August. She shared slides with renderings of common spaces like the main entrance, hallways, the gymnasium, and the cafeteria.

**XII. Future Agenda Items**

**Information**

- School Reports
- Policy Work
- Facility Renovation/Construction Updates

**XIII. Executive Session to Discuss Contract Negotiations**

**Action**

*Director Longo moved to enter executive session at 8:33 p.m. to discuss contract negotiations and a personnel matter. The motion passed unanimously.*

*Director Yousey-Hindes moved to exit executive session at 10:01 p.m. The motion passed unanimously.*

**XIV. Adjournment**

*Director Yousey-Hindes moved to adjourn at 10:02 p.m. The motion passed unanimously.*

Recorder:

Board Clerk:

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Meghan Baule  
Recording Secretary

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Ben Yousey-Hindes  
Board Clerk